

SECTION IX– RISK MANAGEMENT

SUBSECTION 1. GENERAL POLICY

GVR recognizes that good risk management is in the best interest of the organization and has assigned this responsibility to the Executive Director as an operational issue. The objective is the effective risk management of property and casualty losses to which GVR is, or may be, exposed.

SUBSECTION 2. DISASTER RECOVERY

A. PRIORITIES

GVR's three main priorities in a disaster recovery situation shall be:

1. Protect and care for the people who are at the disaster site.
2. Protect all GVR assets located at the site.
3. Ensure business continuation as quickly and effectively as possible.

B. DISASTER MANUAL

1. Staff shall maintain, and update as needed, a manual, located at all volunteer monitor locations, as a readily available method of effectively responding to a disaster affecting GVR and surrounding community.
2. The manual provides a means for personnel to find correct information quickly and to adjust to a disaster.
3. The manual includes a plan for recovery from the effects of a disaster after the emergency has been addressed, to the point where all normal operational functions are restored.

C. DISASTER RECOVERY TEAM

1. The Executive Director has the prime responsibility for the creation and successful operation of the Disaster Recovery Team. The Executive Director functions as the principal Public Information Officer (PIO), who provides communications to media and membership regarding process, direction, and progress of recovery effort.
2. Risk Management Committee shall be appointed by the Executive Director. Members collectively shall have expertise in insurance, risk management, loss mitigation, Medical, contracts and finance. Appointed GVR staff members shall include Buildings Services Manager, Finance Director and IT Manager.
3. Risk Management Committee has the responsibility to review Corporate Insurance for adequate coverage.
4. The Disaster Recovery Team has primary responsibility of maintaining member services during a disaster. The Executive Director shall coordinate with GVR Board when additional revenue, equipment, or staff is needed to fulfill this mission. The Executive

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Director shall assist the Risk Management Committee with direction as to facilities and planning.

SUBSECTION 3. INSURANCE

A. THE FOLLOWING INSURANCE COVERAGES SHALL BE MAINTAINED BY THE CORPORATION:

1. Property Insurance on Buildings and Contents
2. Business Interruption Insurance
3. General Liability
4. Electronic Data Processing
5. Crime, Employee Dishonesty and Forgery
6. Automobile
7. Umbrella Liability
8. Directors and Officers Liability
9. Employment Practices
10. Fiduciary Liability

B. VOLUNTEERS AND MEMBERS

GVR volunteers and members shall be listed as additional insureds in its general liability protection coverage.

Section IX was approved by the GVR Board of Directors on August 23, 2011.

8/30/2011