



A regular meeting of the GREEN VALLEY RECREATION, INC. BOARD OF DIRECTORS held Friday, March 22, 2018 at West Center, the President being in the chair and the Secretary being present.

Directors Present: Jim Nelson (President), Bob Allen (Treasurer), Donna Coon (Assistant Secretary), Carol Crothers, Don Lathrop David Messick, Tom Sadowski, Tim Stewart, Kent Blumenthal (CEO)

Directors Present Electronically: Roger Myers (Assistant Treasurer)

Directors Absent: Kathy Palese (Vice President), Denise Nichols,

Staff: Cheryl Moose (CFO), David Jund (Facilities Director), Jen Morningstar (Executive Office Manager), George Rushing (Recreation Services Director), Karen Miars (Administrative Assistant), Miles Waterbury (Communications Specialist)

Visitors: 75

I. Call to Order / Establish Quorum

President Nelson called the meeting to order at 1:30pm MST.
Roll call by Blumenthal; Quorum established.

II. Adopt Agenda

MOTION: Nelson / Seconded. Adopt Agenda as presented.

MOTION TO AMEND AGENDA: Crothers /Seconded.

Failed: 2 yes (Crothers, Sadowski) / 6 No / 1 Abstain (Myers)

Agenda adopted as presented: unanimous

III. Consent Calendar

MOTION: Adopt Consent Calendar as presented.

Passed: unanimous

IV. President's Report

V. CEO Report

VI. **New Business**

A. Status: Pickleball Center & Park Property

Director Coon gave a progress report on GVR's due diligence and public hearing to discuss a conditional use permit for the Canoa property scheduled April 11. Coon encouraged members to write a letter of support to Pima County.

B. Planning & Evaluation Committee

1. GVR Metal Working Crafts Club

MOTION: Lathrop / Seconded. The Board approve project planning and funding to allow for the GVR Metal Working Crafts to have safe temporary spaces outfitted and available for specific activities related to the club. That this space be dedicated and specifically located within the AO campus as identified by staff.

3,510 ft² of the current AO Facilities Fleet Yard be repurposed, in part, as the temporary home for the GVR Metal Working Crafts Club. The scope of the project includes the pouring of a 24'x50' concrete pad for placement of two (2) customized Conex shipping containers. These containers will be customized to the Club's specifications. The site will include at least 8 parking spaces. Staff anticipates that project planning and implementation will commence soon after P&E and Board approval is granted.

The costs of this project, primarily for permitting, concrete, electrical, fencing and 2-customized Conex containers be set at "not to exceed \$25,000" with the previously designated 2018 club award of \$10,000 applied to the total project expense; the funding source for the balance amount required to complete the project (approximately \$15,000) will be determined by the Fiscal Affairs Committee.

Passed: unanimous

2. GVR Glass Artists Club

MOTION: Lathrop / Seconded. The Board approve project planning and authorize funding to allow for the GVR Glass Artists Club to have safe temporary spaces outfitted and available for kilns and storage. That these spaces be dedicated and located within the West Center campus.

Repurpose the 360 ft² elongated, brick storage building at the north shuffleboard storage area at West Center that currently houses GVR electrical/lighting and custodial storage material, to accommodate kilns and storage for the GVR Glass Artists Club. Staff anticipates that the club may be able to occupy the space by late summer or early autumn 2018.

The costs of this project, primarily for architectural, tenant improvement construction and permitting be set at "not to exceed \$18,000" with the funding source for the project determined by the Fiscal Affairs Committee.

Passed: unanimous

3. East Center Pickleball Court Lighting
MOTION: Lathrop / Seconded. Explore the feasibility of converting Pickleball court #1 to two north/south oriented lighted courts:
1. Retain WSM Architects to create a feasibility study and design for a quad of lighted courts in the area that is currently courts #1, #2 and #3 sensitive to county parking and lighting constraints; and

2. In the meantime, and in lieu of a feasibility study, move forward with the lighting project of courts #2 and #3 with funding coming from FY2018 non-reserve capital projects.

Passed: unanimous

C. GVR Board Orientation Program & Election of Officers

MOTION: Nelson / Seconded.

1. Conduct Board Orientation during three (3) half-day sessions at the following dates/times/locations:

- Session #1 – Thursday, April 12 – Las Campanas Center, Ocotillo Room
- Session #2 – Friday, April 13 – West Center, Room 2
- Session #3 – Monday, April 16 – West Center, Room 2

2. Appoint a Board Orientation Ad Hoc Committee to set orientation session agendas and secure presenters.

3. Schedule the initial meeting of the 2018/2019 Board of Directors on Monday, April 16 – 1:30pm at West Center Auditorium

MOTION Rescinded.

MOTION: Stewart / Seconded. Form an ad hoc committee consisting of Jim Nelson, Denise Nichols, Carol Crothers and two GVR members, to develop training program with dates to be determined.

Passed: unanimous

D. Blue Ribbon Committee – Membership Survey Ad Hoc Committee

MOTION: Nelson / Seconded. Establish a Membership Survey Ad Hoc Committee to take effect during 2018/2019 governance year. Charge the Ad Hoc committee with responsibility for advising the Board about follow-up to the 2018 Survey Assessment of members. In addition, charge the Membership Survey Ad Hoc Committee with the following tasks:

1. Establish subcommittees comprised of non-Director GVR members to address various issues;
2. Provide subcommittees with specific assignments;
3. Provide a progress report at regularly scheduled Board meetings.

MOTION TO AMEND: Myers / Seconded. Remove “comprised of non-Director GVR members” from #1

Passed: unanimous

AMENDED MOTION

Passed: unanimous

E. Soliciting Committee Volunteers

The directors came to a consensus that staff should solicit members interested in volunteering for committees.

1. Standing Committees
 - a) Board Affairs
 - b) Fiscal Affairs
 - c) Planning & Evaluation
 - d) Audit
 - e) Nominations & Elections
2. Ad Hoc Committees
 - a) Investments
 - b) Blue Ribbon Committee

F. GVR Foundation

1. 'Appointed Director' recommendation

MOTION: Lathrop / Seconded. Appoint James Counter as GVR's 2018 appointee director on GVR Foundation Board of Directors.

Passed: unanimous

2. GVR Board Resolution – Support for Capital Campaign

MOTION: Coon / Seconded. GVR & GVR Foundation jointly undertake a capital fundraising campaign through the GVR Foundation to support development of a GVR Pickleball Center & Park in Green Valley that offers at a minimum 24-courts including an instructional court; Ramada; meeting/conference room, parking, restrooms, water stations and shades structures.

Once developed, the GVR Pickleball Center & Park provide GVR members and guests opportunity for pickleball play with additional access by the broader Green Valley community through the Southern Arizona Senior Games; education and public instruction; demonstrations; and tournaments.

Passed: 6 yes / 3 abstain (Crothers, Myers, Sadowski)

3. GVR Foundation reconciliation of shared resources and restitution of expenses incurred by GVR in support of GVR Foundation.

MOTION: Lathrop / Seconded. Donate \$200 back to GVR Foundation.

Passed: 7 yes / 2 abstain (Crothers, Sadowski)

VII. Committee Reports:

A. No reports

VIII. GVR Foundation Report: GVR Foundation President Blaine Nisson gave a narrative of GVR Foundation activities over the last month.

IX. Member Comments: 2

X. **Adjournment**

MOTION: Crothers / Seconded. Meeting Adjourned at 3:30pm MST.

Passed: unanimous



Donna Coon
Secretary

Date

Jen Morningstar
Manager, Executive Office

Date

Reconciliation of Shared Resources
Green Valley Recreation, Inc. (GVR) and GVR Foundation (GVRF)
Activities January 2017 through March 2018 (15 months)

<u>Description of Services Rendered by GVR to the Foundation</u>	<u>Cost</u>
Communications Specialist – July/August 2017 @ 25%	\$3,250
○ Initial RetireArizona.org website development	
Communication Specialist – ongoing support	\$ 450
○ Posting GVRF info in <i>GVR Now!</i> , eBlasts	
Administrative Staff – ongoing support	\$4,500
○ Meeting agendas; minutes; donor letters, etc.	
Information Technology (IT) Staff	\$ 0
○ paid by GVRF through Freeport-McMoRan Grants	
Accounting Services Staff	\$2,500
○ bookkeeping, monthly financial statements	
Annual Audit Expenses	\$ 0
○ paid by GVRF	
<u>Insurance Expense</u>	<u>\$ 600</u>
Sub-Total (direct costs paid by GVR)	\$11,300
<u>Description of Services Rendered by GVR Foundation to GVR</u>	<u>Cost</u>
RetireArizona.org	-\$3,600
○ Category Sponsorship-15/months	
SoAZ CultureFest 2017 & 2018	-\$6,000
○ Presenting Sponsorship (@ \$5,000/per yr.; -\$2,000/yr. staff/facility support)	
Senior Games 2018	-\$1,500
○ Presenting Sponsorship	
Sub-Total (direct costs paid by GVR)	\$11,100
Reconciliation Total (GVR Foundation reimbursement to GVR)	\$ 200