



A regular meeting of the GREEN VALLEY RECREATION, INC. BOARD OF DIRECTORS held Tuesday, June 26, 2018 at East Center, the President being in the chair and the Secretary being present.

**Directors Present:** Carol Crothers (President), Donna Coon (Vice-President), Roger Myers (Treasurer), Nina Campfield, Sandra Thornton, Gail Vanderhoof, Kent Blumenthal (CEO)

**Directors Present Electronically:** Lynne Chalmers, Tom Sadowski, Charles Sieck, Denise Nichols, Carol Lambert

**Directors Absent:** Tim Stewart

**Staff:** Jen Morningstar (Executive Office Manager), George Rushing II (Recreation Director), Karen Miars (Administrative Assistant), Randy Cheatham (IT Director), Payton Snider (System Administrator), Conal Ward (IT Technician / Webmaster)

**Visitors: 82**

**I. Call to Order / Establish Quorum**

President Crothers called the meeting to order at 1:32pm MST.  
Roll call by Vice President Coon; Quorum established.

**II. Adopt Agenda**

**MOTION: Vanderhoof / Seconded. Adopt Agenda as amended.**  
**Passed: unanimous**

**III. Approve Minutes**

**MOTION: Vanderhoof / Seconded. Approve minutes as amended.**  
**Passed: 11 yes / 1 abstain (Nichols)**

**IV. President's Report**

First, I want to bring you up to date on board member Tim Stewart. Word travels fast in our small town so I'm sure most of you know that Tim had a very serious biking accident about two weeks ago in northern Michigan. He spent about a week in the hospital and now he is home recuperating. (I'd hoped he would be able to join us today - our thoughts and prayers are with him).

Your board had two planning sessions this spring and identified two major goals: improved communications and creating a new 5-year strategy. Communications objectives were broken down into 4 areas: communication to and from our members, communication within the board, communication between committees and communication with our CEO.

A key objective that supports most of these areas is getting timely agendas and meeting notes up on our GVR website. We are making progress and our timeliness should improve as we get additional administrative support.

Our board has lots of good ideas including holding informal member forums, posting FAQ's on our website and providing printed eBlast materials for those who don't have access to the internet. We want to integrate our ideas with the input from our member survey.

A team of directors is working on recommendations for responses to member emails. All board members receive every email that is addressed to the board. [board@gvrec.org](mailto:board@gvrec.org).

Emails expressing an opinion are acknowledged and forwarded on to the board. Emails to be handled by the staff are forwarded on for an answer. Some emails deal with issues that are being investigated by the various committees. These might be forwarded on to the committee chair or answered with the suggestion that the member attend the committee meetings. A few might require a policy decision. Those will be considered by the board and an answer will be provided to the individual or the general membership as is appropriate. Our board Secretary will be the point person on this.

I'd like to address board training. Last year's board decided there could be better ways to conduct board training and orientation. We have tried a number of things like holding a training session with potential candidates before they were elected. This covered board member expectations, how our committee system works, our governing documents, and the Carver policy governance model. After the election we heard from our CEO on the state of GVR and had two sessions with our attorney to understand our legal responsibilities. We agreed to space additional training out through the year. For example, earlier this month we spent 4 hours touring our facilities and getting a solid orientation on capital projects including those in the 3-5 year plan. We are not completely happy with our training approach, so the Nominations and Elections committee is busy working on improvements.

The heart of our business takes place in our committees. I've asked each of our committee chairs to give you an update on our progress and key items they are working on.

## **V. CEO Report**

I will briefly address two items in my CEO report to the Board.

- GVR operations, programs and services, activities and progress since the last regular session of the Board held on May 24.
  - Provide a quick tour of expanded GVR communications via the GVR website and eBlast, provided by Executive Office Manager, Jen Morningstar and IT Specialist, Payton Snyder.
1. Solar Panel Installation Project - as you are aware, the board will today consider accepting terms of agreement that will lead to installation of solar panels on either rooftops or carports at 10 GVR sites. Special thanks to director Nina Campfield for her leadership over the past year to move this significant initiative forward.

2. Update on Architectural & Engineering Projects - VP and chair of the P&E Committee, Donna Coon will provide a status report of several outstanding architectural and engineering activities involving WSM Architects, including design and engineering for the 24 Court Pickleball Ctr.
3. Summer 2018 Reserve Study Projects - staff have initiated work on approximately \$1.4 million worth of repair and maintenance activities. The work is ongoing. Look to eBlasts for an update on specific projects.
4. Reserve Study Updates - GVR Facilities staff have completed their review of all of our centers and other facilities and this week has submitted to the consultant Browning Group updates for the next edition of the GVR reserve study.
5. 2019 Budget Worksheets - The GVR accounting department has provided department heads and supervisors with budget worksheets to begin cobbling together an operating budget for FY 2019. Staff is working closely with the Fiscal Affairs Committee in this regard. The target date for submission of a Fiscal Affairs-approved proposed budget to the GVR Board is at the September 25, 2018 Board meeting.
6. Transition to New GVR Member Database System - work on the new member database system is progressing. We hope to complete a transition to the new database system by the end of the year.
7. GVR Now! Newsletter - we are able to reduce production costs for our monthly newsletter by completing virtually all design in-house, which not only reduces expenses but shortens the production schedule for each issue. Also, GVR has received permission from several commercial and retail outlets in Green Valley to offer our newsletter to their patrons. Newspaper-type stands are expected to be in place at Continental shopping Center and other retail sites by the end of July.
8. Facility Reservations - staff has addressed HOA issues pertaining to facility space reservations. A focus group of representatives from five GVR-member HOAs provided assistance in improving reservation procedures for recurring HOA meetings. Staff expects to present to the GVR Board updated facility space reservation guidelines for consideration in fall, 2018.
9. GVR Performing Arts - the schedule for the 2018-2019 GVR Performing Arts Season has been set and the new Performing Arts booklet is in production.
10. GVR Continuing Education Classes - the catalog for GVR fall 2018 classes has been compiled and is in production.
11. Paws in the Pool III - Friday, July 13 will host the third annual Paws in the Pool event at East Center beginning at 7 AM. For the third year in a row, GVR is taking advantage of the need to close and drain one of its pools for maintenance and repair. This affords us the opportunity to have some fun with the local pups the day before the pool is drained. All are welcome,

whether you have a pup or not! The event is hysterical! A \$5 donation per person or per pup is appreciated.

12. Post-GVR Board Meeting eBlasts –During a recent Board work session, there was consensus among Directors to send post-Board meeting information to members via eBlast on the Friday following regular Board meetings held on a Tuesday.

## VI. New Business

### 1. Solar Gain Contract

**MOTION: Campfield / Seconded. Approve terms of the Solar Services Agreement with Solaris Energy as described in the Solar Services Agreement Overview; further, authorize President Crothers to execute the formal Agreement with Solaris Energy.**

**Passed: unanimous**

### 2. Appointment of Audit Committee Chair

**MOTION: Crothers / Seconded. I recommend that the board approve the appointment of Charlie Sieck as Chairman of the Audit committee. He will appoint Ted as a committee member and look for one or two additional committee members.**

**Passed: 8 yes / 2 no (Campfield, Lambert) / 1 abstain (Sieck)**

### 3. CPM Update: Life Care Membership

**MOTION: Vanderhoof / Seconded. Amend the CPM as follows to remove the conflict:**

## SECTION II – MEMBERSHIP

### SUBSECTION 2. GENERAL

#### C. Life Care Privilege

##### 7. Life Care Users are subject to the following:

- a) May not serve on the Board of Directors or be a member of a Committee of the Board.
- b) May not vote for any ~~governance~~ membership issues.
- c) ~~Life Care Users may purchase guest cards following the same guidelines established for guests of any GVR Member.~~

**MOTION TO AMEND: Myers / Seconded. Leave paragraph S-II SS-2 C. 7. c) intact in the Corporate Policy Manual**

**Passed: unanimous**

**Amended Motion passed: unanimous**

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**VII. Committee Reports**

- A. **Board Affairs** – Chair Vanderhoof gave a brief update on the recent activities of BA Committee.
- B. **Fiscal Affairs** – Chair Myers gave an update on 2019 budget development
- C. **Nominations & Elections** – Nichols reported on recent actions of the committee.
- D. **Planning & Evaluation** – Chair Coon gave a report on the proceedings of P&E Committee
- E. **Survey Ad Hoc** – Lambert & Thornton presented updates on their various sub-committees
- F. **Investments Ad Hoc** – Chair Sadowski gave an update on the workings of the Investment Committee

**VIII. Member Comments: 6**

**IX. Adjournment**

**MOTION: Campfield / Seconded. Meeting Adjourned at 3:17pm MST.  
Passed: unanimous**

**\*\*‘Action without Meeting’ Unanimous Consent Resolution.**

At the request of President Carol Crothers on May 24, 2018, the GVR Board of Directors approved sending a letter of response from GVR’s corporate attorney to a GVR member pertaining to GVR’s email communications policy and release of privileged and/or confidential information.



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Donna Coon  
Vice President

Date

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Jen Morningstar  
Manager, Executive Office

Date