

Green Valley Recreation, Inc.



**Exhibit: CPM Revision - Fees  
Board Affairs Committee Meeting  
November 9, 2021**

Prepared By: Nina Campfield

**Background:** Legal counsel has several concerns regarding the discussion of membership fees in Section II – Membership, Subsections 3 and 4 of the CPM.

**Motion:** Amend Section II – Membership of the Corporate Policy Manual per the attached.

**Strategic Plan Focus Area:** Goal 5 – Good Governance

**Discussion**

**1) Section II Subsection 3A of the current CPM requires the Board of Directors to annually set all fees, including delinquency charges. Most fees are set through the budgeting process, but delinquency charges are an exception. This year, the Board forgot to set a specific amount for delinquency charges and as a result all late fees had to be returned to members. After the change, the fees will remain until changed by the Board of Directors.**

**2) Subsection 4, which covers nonpayment of dues, was moved into Subsection 3 as 3D. This improves the organization of the CPM.**

**3) Subsection 3D is now 3E and revised to cover why the fee is due and not how it is paid.**

**4) In Subsection 3E, the name “Property Acquisition Capital Fee” is changed to “New Member Admission Fee”. The Nonprofit Corporation Act only allows GVR to establish 4 kinds of member charges: dues, assessments, admission fees and fees for service. The previous New Member and Initial Fees clearly fell under the “admission fees” category, but “Property Acquisition Capital Fee” does not.**