



## MINUTES

### **Nominations & Elections Committee**

Thursday, March 14, 2024, 10am  
WC Room 2 / Zoom

**Committee:** Beth Dingman (Chair), Bev Lawless, Marilyn Querciagrossa, Lou Sampson, Sandra Thornton, Scott Somers (CEO), Nanci Moyo (Administrative Supervisor/Liaison)

**Board Attendee:** Kathi Bachelor

**Visitors:** 2

- 1. Call to Order/ Roll Call – Quorum:** Chair Dingman called the meeting to order at 10:03am MST. A quorum of committee members were present.
- 2. Approve Meeting Minutes: February 8, 2024**  
**Approval of the February 8, 2024 was unanimous.**
- 3. Chair Comments**
  - The N&E Committee was active this year and had many good accomplishments including: reduced the election timeline slightly, changed the forum questions, worked on promoting committee membership, and working with staff to promote more election awareness.
  - Congratulated and thanked the N&E Committee for all they did and for participating on the committee.
  - The Board election will be over at 4pm today and results will be given to N&E Chair to pass on to the Secretary of the Board, who passes them onto the Board. The N&E Committee will be notified from Chair Dingman. The election results will go to the membership in the eblast and to the public in a press release today after 4pm.
- 4. Business**
  - a. Review and Approve Timeline for 2025
    - Timeline for 2025 is set on the same schedule as the 2024 timeline.
    - Keep the forums during the voting period, not before voting begins. The first forum is scheduled for February 20, Thursday, at 4pm, and the second forum February 26, Wednesday at 5pm.
    - Keep Board applications online year-round. Send out in the Eblast on November 22 and 29 a Special Notification of the election timeline and Board application deadline being December 19.
  - b. Review N&E 2022/23 Year-End Report
    - Suggestions for the YouTube interviews: Limit candidate answers on the YouTube interviews to three minutes and keep the interviews to around

- 12-15 minutes each. Provide transcripts for the interviews.
- Improve the Candidate Orientation by having staff provide the information primarily.

c. Review of N&E 2023/24

- Priorities Accomplished for 2023/24
  - ✓ Moved election up – started a week earlier than last year
  - ✓ Established forum format
  - ✓ Improved communication with members regarding voting
  - ✓ Promoted committees through greater visibility at the Showcase
  - ✓ Encouraged Green Valley News to publish interviews
- Specific Committee Requests
  - ✓ Revise N&E Responsibilities outlined in CPM
  - ✓ Greater visibility on GVR elections on GVR platforms: Eblast, Facebook
- Recommendations from Staff
  - ✓ Have another staff member from the Leadership Team, Kris Zubicki, participate in the election process.
  - ✓ Work on Paper Ballot process. Ask Vote-Now if they can overnight the ballots in envelopes and staff mails from Green Valley.
  - ✓ Voting at the Kiosks in the center should be the last week of voting.

d. Approval of Year-End Report

- There was consensus of support from the N&E Committee on the Year-End Report

e. Tasks for 2024/25

- Tasks for Next Year 2024/25
  - ✓ Make candidate applications available all year
  - ✓ Continue to find ways to promote committee participation
  - ✓ Continue to find ways to promote application for Board candidacy
  - ✓ Promote the Green Valley Library computers that people could use for voting
  - ✓ Look at adding to the CPM recruiting for committees to the N&E responsibilities and begin the process in May looking at the data of how many applications came in the previous year to consider a recruiting process

**5. Member Comments:** Comments were made during the meeting. Compliments were given to the Chair Dingman and the committee for what they have done this year.

**6. Adjournment**

**The meeting was adjourned at 11:25am.**

**Next Meeting:** Thursday, May 9, 2024, WC Room 2 / Zoom, 10am-11:30am