



## **MINUTES**

### **PLANNING & EVALUATION COMMITTEE MEETING**

Thursday, December 14, 2017

10:30am MST – Administrative Offices Annex

***GVR Mission Statement:*** “To provide recreational, social and leisure education opportunities that enhance the quality of our members’ lives.”

**ATTENDEES:** Don Lathrop (Chair), Trudy Baker, Nina Campfield, Donna Coon, Connie Griffin, Lance Heise, David Messick, Kathy Palese, Roger Philpott, Keith Skytta, Stewart Tagg

**ABSENT:** Jim Nelson (ex officio)

**GUESTS:** 10

**STAFF LIAISON:** David Jund (Facilities Director)

**ADDITIONAL STAFF:** Kent Blumenthal (CEO), Mel Stephenson, Karen Miars

### **CALL TO ORDER / ESTABLISH QUORUM**

Chair Lathrop called the meeting to order at 10:30am.

Roll call by Karen Miars; Quorum established.

### **MINUTES**

**MOTION: Coon / Seconded. Approve November 16, 2017 minutes.**

**Passed: unanimous**

**CHAIR COMMENTS:** Two motions from the P&E Committee were approved by the GVR Board for signage center naming conventions and the mission of the Renewable Energy Subcommittee.

### **SUBCOMMITTEE UPDATES**

- **GVR Signage Project** – Chair Eric Sullwold reported.
- **Renewable Energy** - Chair Nina Campfield reported.
- **Budget Liaison** – Chair Trudy Baker reported.
- **Pickleball & Parks** - Chair Kathy Palese reported.
- **Grants & Foundation** - Chair Connie Griffin reported.
- **Program Evaluation** – Chair Carol Crothers reported.
- **Criteria & Analysis** - Chair Don Lathrop reported.
- **West Center Campus** – No report.
- **Associates / Focus Groups** – Chair Carol Lambert reported.

### **CLUB CONTRIBUTION POLICY**

**MOTION: Campfield / Seconded. I move that**

- 1. Financial assistance in amounts under \$5,000 may be given to GVR clubs as part of each fiscal year's budget process if funds are available as determined by the Fiscal Affairs Committee;**
- 2. P&E Committee will determine the amount of club awards;**
- 3. GVR clubs applying for financial awards do so through the Club Awards Application which is submitted to the club liaison and forwarded to the P&E Committee;**
- 4. GVR clubs are expected to contribute a nominal 10% to all projects with the exception of those related to Health, Safety and ADA Compliance; and**
- 5. Appropriate changes will be made to the Corporate Policy Manual (CPM) and Annual Club Agreement to reflect this policy.**

**Passed: unanimous**

**MOTION: Campfield / Seconded. I move that**

- 1. GVR clubs may request Capital Projects in excess of \$5,000 by applying to the P&E Committee;**
- 2. Such requests will be considered by the P&E Committee and if approved by the GVR Board will be added to the current 3-Year Strategic Plan or 10-Year Strategic Plan as appropriate and if funds are available as determined by the Fiscal Affairs Committee.**

**Passed: unanimous**

### **UNFINISHED BUSINESS**

- Solar Gain Report – Campfield reported.
- GVR Club Unmet Needs (Table Tennis, Metalwork, Glass Fusion) – Lathrop led the discussion.

**NEXT MEETING:** Thursday, January 11, 10:30am, Annex

**ADJOURNMENT:** Meeting adjourned at 11:48am MST.