



**GVR Mission Statement:** *"To provide recreational, social and leisure education opportunities that enhance the quality of our members' lives."*

## **MINUTES**

### **Planning & Evaluation Committee Regular Meeting**

Thursday, July 8, 2021

1:00pm MST – Las Campanas Juniper Room/Zoom

**Committee Approved – August 12, 2021**

**Attendees:** Ted Boyett (Co-Chair), Lorri Ague, Kristin Bean, Carol Lambert, Jim Maxwell (arrived 1:28pm), David Messick, Roger Myers, Jim Rundlett, Paula Welch (left 1:29pm), Diane West, Mike Zelenak (ex officio), Scott Somers (CEO), David Jund (Liaison/Facilities Director), Marie Seixas (Meeting Scribe)

**Absent:** Nina Campfield (Co-Chair)

**Visitors:** 1

**Call to Order/Roll/Quorum** – Co-Chair Boyett called the meeting to order at 1:04pm MST. Roll was called and a quorum established.

#### **Approve Agenda**

**MOTION: R. Myers/2<sup>nd</sup>. Approve the agenda as presented.**

**Passed: unanimously**

#### **Approve Minutes of June 10, 2021**

**MOTION: C. Lambert/2<sup>nd</sup>. Approve the minutes as presented.**

**Passed: unanimously**

**Opening Remarks** – Co-Chair Boyett reviewed meeting procedures.

#### **P&E Charge and Description from the CPM with Discussion** – **Scott Somers, CEO**

CEO Somers reviewed the CPM's P&E Committee charge and presented his interpretation of each provision. Discussion followed.

#### **Reports from Assignments**

**Update List of Projects – David Jund** – Liaison Jund presented his most current list of Capital Projects out to 2025. Discussion followed. Co-Chair Boyett requested that further information on Social Gathering spaces be added at the next revision. R. Myers asked if staff and CEO Somers could come up with recommendations for the committee to review for the next budget year. Also discussed, was when the Criteria

Subcommittee would be ready with their process. Subcommittee Chair R. Myers said they were requesting that David Jund and Kris Zubicki join the committee to provide input. He anticipates work will be finished to fold into the 2023 budget process.

### **Open Projects – Carol Lambert**

Covered under previous discussion of Projects list.

### **Subcommittee Reports**

**Aquatics – Kristin Bean/David Messick** – D. Messick reported that they are still working on gathering a subcommittee together. Volunteers are being sought.

**Criteria – Roger Myers** – R. Myers said what they are working on was covered during earlier discussion. He has a meeting scheduled for Monday, July 19<sup>th</sup> at 9:00am at the Las Campanas Juniper Room/Zoom with another planned for early August. He anticipates a meeting the first Monday of each month.

**Standard Operating – Carol Lambert** – C. Lambert reported that the subcommittee has met once and plans to meet the first Monday of each month at 1:30pm. They are working on the drafting of the SOP, aiming for completion at the end of the year, possibly earlier.

**Facility Expansion – Roger Myers** – R. Myers explained what he felt the use of this subcommittee has been in the past and should be for the future. The meeting archives will be explored for information on past subcommittee meetings.

**Additional Staff Reports** – none

**Member Comments** – none

### **Adjournment**

**MOTION: L. Ague/2<sup>nd</sup>. Adjourn the meeting at 2:08pm MST.**

**Passed: unanimously**

## **Opening remarks for the July 8, 2021 Planning and Evaluation Committee**

Some ground rules especially valuable in a mixed in-person/Zoom meeting to maintain decorum and allow individuals an opportunity to be heard by all.

It is very difficult to listen to understand if several individuals talk at the same time. When done speaking please turn the time back to the chair, i.e. yield the floor. In that vein it is courteous to let everyone that wants to contribute have the opportunity to speak before taking a second turn. An exception is if a specific question is asked of you. Maybe someone would like you to clarify a point.

I have found it helpful to let individuals have an opportunity to share ideas before and as part of the criteria/rule making process, it allows for those establishing criteria/rules an opportunity to set the bar based on what is foremost in the group's collective mind.

And finally,

I believe we should always begin with the end in mind. Today will be mainly a report session. I don't believe there are any action items before us.

To this end we will first hear from Scott Somers with a discussion about the general charge to and description of the P&E committee from our governing documents.