

Please prepare to discuss changes to the sections below of the CPM that would make our committee more effective and efficient

Corporate Policy Manual – Green Valley Recreation, Inc

SUBSECTION 4. BOARD COMMITTEES' DUTIES AND RESPONSIBILITIES

A. Terms of Board Committee Chairpersons Board standing Committee Chairpersons shall remain active until the appointment of new Committee Chairpersons.

B. Committees of The Board of Directors (updated 9/30/2020)

1. Standing and Special/Ad Hoc Committee Chairpersons must be Directors. Chairpersons shall be nominated by the President, subject to approval of the Board.
2. The Board will establish the duties and responsibilities of the committees. Each committee shall make policy recommendations to the Board for consideration.
3. Committee meetings will normally be open to all GVR members, but may be held in closed session, at the discretion of the committee or subcommittee chairperson.
4. The President may establish special or ad hoc committees comprised of members/assigned members in good standing, Directors and Administrative Staff.
5. Committees are not required to follow Robert's Rules of Order.
6. Meetings shall be set by the Chairperson and shall be conducted as needed, but not less than quarterly.
7. Committee members shall be GVR members in good standing, appointed by the Chairperson, and staff members selected by the Chief Executive officer. To the extent possible, committees will include members knowledgeable about the functionality of that specific committee.
8. Directors may attend any GVR committee meeting, whether open or closed. To attend a meeting from a remote site, a request shall be made by email to the committee chairperson at least three business days prior to the meeting. Directors will be provided with all materials otherwise provided to committee members.

Section VI Subsection 4.C.3 Duties and Responsibilities of Board Committees

3. Planning and Evaluation Committee (updated 9/27/2016)

a. Membership Considerations: To the extent possible, the committee will include members knowledgeable about capital projects and members with experience in financial management.

b. Responsibilities:

1. To review and discuss on an annual basis, the capital evaluation requirements, and any documents required for club and miscellaneous capital funding requests submitted to the P&E Committee.
2. To be knowledgeable of the Strategic Plan, Long-term Capital Plan, and Center Assessment Survey to ensure that all capital-funding recommendations comply with these plans.
3. To identify issues and trends that could contribute to the update of aforementioned plans.