



MINUTES

Planning & Evaluation Committee Meeting

Thursday, September 9, 2021

West Center – Room 2 / Zoom

Posting Approved by Chair Ted Boyett, September 22, 2021
Pending Committee Approval

Attendees: Ted Boyett (Chair), Lorri Ague, Jim Maxwell, David Messick, Roger Myers, Jim Rundlett, Diane West, Mike Zelenak (ex officio), Scott Somers (CEO), David Jund (Liaison/Facilities Director), Tom Demma (Meeting Scribe)

Absent: Kristen Bean, Carol Lambert, Paula Welch

Visitors: 20

1. Call to Order/Roll Call/Establish Quorum

Chair Ted Boyett called the meeting to order at 1:00pm MST. Roll was called; quorum established.

2. Approve Agenda

MOTION: Ague/Seconded. Approve the agenda as presented.

Passed: unanimous

3. Approve Minutes of August 12, 2021 Regular Meeting

MOTION: Myers/Seconded. Approve the minutes as presented.

Passed: unanimous

4. Opening Remarks and Success Stories

Chair Boyett provided opening remarks.

5. Capital Projects Review (CPR) Pilot – Next Steps

Roger Myers and Facilities Director David Jund related information about the Capital Projects Review Pilot, emphasizing the intent to identify a candidate procedure to be used for the trial evaluation of select capital projects. The identified list of five candidate test projects was pared down to three – social gathering place; dog park; and fitness facility expansion.

The target date is November 1 to have information ready for presentation to the P&E Committee in November.

6. Status and Listing of Projects Needing P&E Clearance

- East Center Pool Replacement - Jund reported bids for the East Center Pool replacement went out on September 2. Deadline for bids to be received is

September 16. Plans are to have bid information available for Board of Directors review/decision at the September 22 Board meeting.

- 5-Year Capital Plan - Staff are working on a draft 5-year Capital Plan with the intent to have information available for the October 14 committee meeting.
- Canoa Hills Clubhouse (CHCH) - Architectural and engineering work is on pause. Staff continues to work on identifying options to be presented during the October meeting.
 - a. *Member Forums*: Discussion focused on various options for conducting a number of member forums. Establishing a plan as to what might unfold was encouraged.
 - b. *Domino Effect*: Presentations were made by Ceramics Club and Glass Artists representatives. A member presented information on the status of fitness rooms and needed improvements.

7. Criteria Committee Update

Myers stated work continues for refining the evaluation model. Once finalized, it would be used to perform trial evaluations of the now identified three pilot projects. The evaluation model is targeted to be ready for presentation to the committee in December.

8. Capital Projects Review Committee Update – no report

9. Sequence of Reporting and Areas of Inter-Committee Cooperation

For the purpose of facilitating committee members' understanding of how GVR committees cooperatively work with one another, a summary was provided by Myers and Jund. The importance of a 5-year plan was highlighted.

10. Staffing Facility Expansion (Domino) Subcommittee

Chair Boyett informed the committee that both Somers and Jund are working on this matter. Many items in the facility expansion discussion have been addressed in other portions of today's meeting. Discussion.

11. Additional Comments: Committee, Staff, Board of Directors – no comments

12. Open Floor for Additional Membership Comments and Questions - 2

13. Adjournment

MOTION: Ague/Seconded. Adjourn meeting at 2:33pm MST.

Passed: unanimous