



MINUTES

Planning & Evaluation Committee

Thursday, May 9, 2024

1:30pm – 3:00pm MST

West Center Room 2 / Zoom

Committee: Jim Carden (Chair), Dave Barker, Candy English, April Hasson Hillard, Ed Knop, Bob Quast, Stewart Tagg, Betsy Walton, Diane West, Marge Garneau (ex officio), Scott Somers (CEO), Natalie Whitman (COO/Liaison)

Absent: Bob Quast, Marge Garneau

Board Attendees: Kathi Bachelor via Zoom

Agenda Topic

1. **Call to Order / Roll Call - Establish Quorum**
Chair Carden called the meeting to order at 1:30pm MST. Roll called; quorum established.
2. **Approve Meeting Minutes:** No minutes were approved
3. **Chair Comments:** Chair Carden asked members to introduce themselves.
4. **Staff Reports:** No staff reports were presented.
5. **Business**
 - a. Purpose of Committee: the responsibilities and purpose of the Committee were reviewed per the CPM.
 - b. Approve the 2024 Committee Action Plan.
Motion: Hasson Hilliard moved, seconded to approve the Committee Action Plan and move forward to the Board for approval.
Passed: unanimous.
 - c. Introduction of proposed projects, CIP Policy and Process review.
Current projects were reviewed, and examples provided of how projects get on lists. The CIP Policy and Process pilot were reviewed and an emphasis on how the policy is a good step in the right direction and that more work is needed.
 - d. Meeting scheduled:
 - a. Monday, July 15, 1:30-3pm
 - b. Thursday, August 29, 1:30-3pmChair Carden reviewed the anticipated meeting schedule.

6. **Member Comments:** Members from the Pickleball and Tennis Clubs were in attendance. Staff would be soliciting Capital Funding Request Applications from Clubs shortly.

7. **Adjournment**
No objections to adjourn. Meeting adjourned at 3:05 MST

Next Meeting: Thursday, July 15, 2024, 1:30-3:00pm, WC-Rm 2/Zoom

DRAFT