

# MEMBERSHIP CHANGE FEE REFUND REQUEST



## Instructions:

1. Refund requests are only valid for GVR property owners who own one GVR property
2. Attach a copy of the recorded deed of sale from prior primary GVR property
3. Attach a copy of the recorded deed of sale from current primary GVR property
4. Property transfers and refund requests must occur within 365 days of each other

### GVR Member(s) Requesting Refund (all names on deed):

Name \_\_\_\_\_ GVR # \_\_\_\_\_

Name \_\_\_\_\_ GVR # \_\_\_\_\_

Name \_\_\_\_\_ GVR # \_\_\_\_\_

Current GVR Property Address

Prior GVR Property Address

\_\_\_\_\_

\_\_\_\_\_

Current GVR Property Address Date of Sale (Recorded Closing Date) \_\_\_\_\_

Current GVR Property Address Pima County Recorder Sequence Number \_\_\_\_\_

Prior GVR Property Address Date of Sale (Recorded Closing Date) \_\_\_\_\_

Prior GVR Property Address Pima County Recorder Sequence Number \_\_\_\_\_

### Issue Refund to:

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

**By signing this document, you affirm and attest this is the only GVR property you own.**

\_\_\_\_\_ Requested by \_\_\_\_\_ Date \_\_\_\_\_

Signatures of all persons listed on deed \_\_\_\_\_

\_\_\_\_\_

*Please allow 30 days processing time.*

### Office Use Only

Pima County docs provided \_\_\_\_\_ MCF payment date verified \_\_\_\_\_ GVR Archive # \_\_\_\_\_

MCF refund request submitted \_\_\_\_\_ Pima County purchase & sales dates verified \_\_\_\_\_

GVR approval \_\_\_\_\_ Date \_\_\_\_\_