



## MINUTES

### Board Affairs Committee

Tuesday, October 14, 2025, 1:30pm  
WC Room 2 / Zoom

**Committee:** Candy English, Chair, Beth Dingman, Bart Hillyer, Ed Knop, Nellie Johnson, Pat Reynolds, Kathi Bachelor (ex-officio), Scott Somers (CEO), Nanci Moyo (Administrative Supervisor/Liaison)

**Absent:** Candy English

**Board Attendees:** Kathi Bachelor

**Visitors:** 1

**1. Call to Order / Roll Call – Establish Quorum**

Bart Hillyer called the meeting to order at 1:32pm MST. Roll call / Quorum established

**2. Approve or Amend Agenda**

**MOTION: Johnson moved / Knop seconded to approve the Agenda.**

**Passed: unanimous**

**3. Approve Meeting Minutes: September 9, 2025**

**MOTION: Reynolds moved / Knop seconded to approve September 9, 2025, Meeting Minutes as presented.**

**Passed: unanimous**

**4. Chair Comments – No comments**

**5. Business**

A. Review Corporate Policy Manual (CPM) Language in Part 1: 1.2.2. Guest Policy

Discussion highlights:

- Change from one adult per visit to two adults per visit on the Annual Guest Pass.
- It is easier for staff to enforce when every guest has a guest pass and needs to keep it to one adult per pass.
- Currently Annual Guest Pass is based on a calendar year. Suggestion is to allow the Guest Pass for one year from date purchased.
- Staff is working toward an Annual Guest Pass with 30 daily punches and not an open-ended Annual Guest Pass. This is scheduled to be effective January 1.

**MOTION: Hillyer moved / Knop seconded to change proposed 1.2.2.B from one adult per visit to two adults per visit when the punch card becomes available.**

**Failed: 2 yes (Dingman, Hillyer) / 3 no**

**MOTION: Reynolds moved / Dingman seconded to approve the proposed redline language in 1.2.2 with one modification, to take out for 30 days and put "or" between daily, weekly for the Board approval. With these changes 1.2.2.B and C:**

**B. GVR Members, Assigned Members, Life Care Members and CRCF Residents may purchase one (1) annual guest card (as defined and limited per the Board approved Fee Schedule) which allows for four (4) one (1) adult per visit, with unlimited visits. Annual guest cards are valid for one year from the date of purchase. through the end of the calendar year and fees are not prorated. No more than one (1) annual guest card may be purchased by a GVR Member regardless of the number of properties owned and may not be purchased for tenant-occupied properties.**

**C. GVR Members, Assigned Members, Life Care Members, CRCF Residents, and Tenants may purchase daily, or weekly, or 30-day guest cards which allow for four (4) one (1) adults on a specific day or days.**

**Passed: 4 yes / 1 no (Hillyer)**

- B. Discuss Next Steps for Changes to the Guest Policy (Software, Timeline...)
  - Goal is January 1 to have a punch card system.

## **6. Adjournment**

**MOTION: Johnson / Seconded. Adjourn meeting at 2:30pm.**

**Passed: unanimous**

**Next Meeting:** Tuesday, December 9, 2025, West Center, Room 2/Zoom, 1:30 – 3:00pm