



AGENDA

Board Affairs Committee

Tuesday, October 13, 2026

1:30-3:00pm MST

West Center Room 2 / Zoom

GVR's Mission Statement: "To provide excellent facilities and services that create opportunities for recreation, social activities, and leisure education to enhance the quality of our members' lives."

Committee: Steve Reynolds, Chair, Beth Dingman, Orji Isiogu, Nellie Johnson, Chris McCrummen, Pat Reynolds, Jodie Walker, Betsy Walton, Candy English (ex-officio), Scott Somers (CEO), Nanci Moyo (Board and Records Administrator/Liaison)

Agenda Topic

- 1. Call to Order / Roll Call – Establish Quorum**
- 2. Approve or Amend Agenda**
- 3. Approve Meeting Minutes:** September 14, 2026
- 4. Chair Comments**
- 5. Business**
 - A. Record Date
 - B. Organize Informational Session
 - C. Committee Meetings: Board Directors Participation as Non-Committee Members
 - D. Committee Recruitment – Continue Discussion
- 6. Member Comments**
- 7. Adjournment**

Next Meeting: Tuesday, November 10, 2026, West Center, Room 2/Zoom, 1:30-3:00pm



MINUTES

Board Affairs Committee

Tuesday, September 14, 2026, 1:30pm
WC Room 2 / Zoom

Committee: Steve Reynolds, Chair, Beth Dingman, Orji Isiogu, Nellie Johnson, Chris McCrummen, Pat Reynolds, Jodie Walker, Betsy Walton, Candy English (ex-officio), Scott Somers (CEO), Nanci Moyo (Board and Records Administrator/Liaison)

Absent: Chris McCrummen, Candy English

Visitors: 1

1. Call to Order / Roll Call – Establish Quorum

Chair Reynolds called the meeting to order at 1:30pm MST. Roll call by Nanci Moyo. Quorum established.

2. Approve or Amend Agenda

MOTION: Johnson moved / Reynolds seconded to approve the Agenda.
Passed: unanimous

3. Approve Meeting Minutes: June 9, 2026

MOTION: Walton moved / Walker seconded to approve June 9, 2026, Meeting Minutes as presented.
Passed: 5 yes / 2 abstained (Dingman, Reynolds)

4. Chair Comments:

- Thanked the Committee members and visitors for attending the meeting.
- The Board approved all the CPM changes recommended by the BAC at the August meeting.

5. Business

A. Corporate Policy Manual (CPM) Changes in Part 2 and 6

MOTION: Reynolds moved / Dingman seconded to approve all the changes to Part 2 which include: 2.1.1.A The governing Board year begins at the close of the Annual Meeting and continues until the close of the subsequent Annual Meeting; 2.2.3.A A nominee is considered "elected" if the nominee receives a majority of the votes cast; 2.2.3.C Question asked regarding adding a coin toss to break a tie, consensus of the BAC was not to add a coin toss; 2.3.2.A.2 Regular Meetings are for decision making, action, and votes. A Director

introducing a topic may speak for no more than ten (10) minutes regarding the topic; 2.4.2.A.3 Any Director against whom an allegation is made has the right to attend the Executive Session and present a defense. The accused Director may not be present or participate in any discussion and/or votes regarding the alleged violation. If the accused Director **and/or a legal representative** (forward to attorney for review) refuses to attend the Executive Session called to discuss the alleged violation, the accused Director will be deemed to have waived the right to present a defense to the allegation.

Part 6 which include: 6.2.1.J The Club Liaison will retain a club file in the Administrative Office; 6.2.2.H.3 Each non-GVR individual must sign an agreement acknowledging that the individual will not be covered by GVR Corporate Worker's Compensation nor listed as an additional insured in any GVR commercial insurance policy; 6.2.2.H.5 Should the individual be a minor, then the parent/guardian must sign the agreement on the individual's behalf. Forward to the Board for approval.

Passed: unanimous

B. CPM Part Change for Agenda Scheduling

MOTION: Dingman moved, Walker seconded to approve CPM changes to Part 2 – 2.3.3.C,E, and F.

C. Items for agenda consideration must be submitted to the President and CEO (or the respective designee) by 12pm (noon) six (6) business days prior to the date of the **Board meeting. If the deadline for item consideration is not met, the item will be placed on the next **Regular** **M**meeting agenda.**

E. A proposed meeting agenda is developed by the Board President and CEO by close of business six (6) business days prior to the **Board meeting.**

F. Three (3) business days prior to the **Board meeting the agenda material will be sent to the Board, posted on the GVR website, and sent to members via an eBlast. Any meeting materials for items on the published agenda not included in the Friday distribution shall be emailed to the Board as soon as available and posted online as a Revised Agenda with an * indicating the additions, deletions, or changes. The agenda shall be made available to GVR Members at the **Board**-meeting in hard copy and updated on the GVR website.**

Passed: unanimous

C. Recruiting Committee Members

The BAC discussed ideas for recruiting committee members:

- Post online a video sharing what each committee does for GVR; roles and responsibilities
- Start recruitment of committees earlier; utilize eBlast and GVRNow
- Does there need to be an addition to the CPM to add responsibility to the BAC for committee recruitment?
- Add a committee information session to the Board candidate information session
- Hold a Leadership class on GVR governance

- Person to person is the best way to recruit
- Move this topic to the October meeting to give time to review where in the CPM the responsibility for committee recruitment could be put and after speaking with the CEO.

6. Adjournment

MOTION: Johnson moved / Walker seconded to adjourn the meeting at 11:06am.

Passed: unanimous

Next Meeting: Tuesday, October 13, 2026, West Center, Room 2/Zoom, 1:30 – 3:00pm

DRAFT



Green Valley Recreation, Inc.
Board Affairs Committee
Set Record Date for Voting

Prepared By: Nanci Moyo, Board Admin.

Meeting Date: October 13, 2026

Presented By: Steve Reynolds, Chair

Originating Committee / Department: Board Affairs Committee (BAC)
Action Requested: Set a record date of January 27, 2027, to recommend approval by the Board of Directors at the October 28, 2026, Regular Meeting.
Strategic Plan: GOAL 5: Provide sound, effective governance and leadership for the corporation
Background Justification: Every year the Board of Directors approves the record date provided by the Board Affairs Committee. The CPM states in Part 3 Committees, Section 2 Board Affairs 3.2.2.F.2: Recommend to the Board a record date to determine the eligible roster of voting members which shall be no more than thirty (30) days prior to the election. If the Board fails to set a record date, the record date shall be the date of ballot delivery.
Recommended Motion: Move to recommend to the Board of Directors the record date of January 27, 2027, and to be approved by the Board at the October 28, 2026 Regular Meeting.
Attachment: 1) Election Timeline



TIMELINE: ELECTION, BALLOT, ANNUAL MEETING 2026

Candidate Applications available online year-round.

October 28, 2026, Wednesday	Board of Directors Meeting: Approve the Record Date
November 5, 2026, Thursday	10am Candidate Informational Session WC Room 2 (to provide potential candidates a chance to ask questions and receive information)
December 1, 2026, Tuesday	Candidate Applications Available
December 8, 2026, Tuesday	BAC Committee: Share draft and get approval of the Annual Meeting announcement and Ballot by N&E
December 17, 2026, Thursday	4pm Candidate application deadline • Candidate eligibility verified
December 18, 2026, Friday	90 days to Annual Meeting - Submit the Candidate slate to the Board of Directors in Email/Membership in Eblast
January 4, 2027, Monday	Petitioner Candidate Applications available
January 8, 2027, Friday	Draft Ballot to Attorney for review
January 16, 2027, Thursday	Attorney reviewed draft ballot returned to staff
January 21, 2027, Thursday	10am Board Candidate Orientation WC Room 2
January 21, 2027, Thursday	4pm Petitioner Candidates Applications due and vetted by January 22, 2027. • Petition deadline for Bylaws changes or Petition Board of Directors Candidates • Email notification sent to N&E Committee and Board of Directors • Not less than 60 days prior to annual meeting (Bylaws) • At least 60 days prior to annual meeting (CPM)
January 22, 2027, Friday	Last day to withdraw candidacy and have name removed from ballot
January 22, 2027, Friday	60 days to Annual Meeting: Slate of candidates presented to GVR Members – eblast and media
January 27, 2027, Wednesday	Record Date • Dues paid in full/Member Assistant Program (MAP)/Monthly plan set up to be able to vote • No more than 30 days prior to election (CPM)

January 27, 2027, Wednesday	2pm Board of Directors Meeting: Slate of Candidates announced
January 29, 2027, Friday	All documents for candidates and bylaws turned in
February 2 - 5, 2027	Candidate Interviews for Website
February 3, 2027, Wednesday	Vote-Now Documents Sent: Annual Meeting information insert and mailing list
February, 8, 2027, Monday	Notice of Annual Meeting/electronic voting instructions mailed via USPS to members
February 15-17, 2027, Mon-Wed	Notice of Annual Meeting / electronic voting instructions received by members via USPS • At least 30 days prior to annual meeting (Bylaws)
February 18 – 21, 2027	Paper Ballot Request by Phone
February 24, 2027, Wednesday	Vote-Now will send out the requested Paper Ballots in a batch
February 24, 2027, Wednesday	Board of Directors Meeting
February 24, 2027, Wednesday	Candidate Meet & Greet after Board of Directors Meeting
March 3, 2027, Wednesday	Paper Ballots Received
March 3, 2027, Wednesday	4pm Candidate Forum – WC Auditorium
March 10, 2027 Wednesday	Membership voting begins • Members with emails will receive an email at 8am
March 10, 2027, Wednesday	Deadline to send back Paper Ballots to be received by Vote-Now
March 10, 2027, Wednesday	4pm Candidate Forum – WC Auditorium
March 17, 2027, Wednesday	Board of Directors Meeting
March 19, 2027, Friday	Voting deadline paper and electronic ballots 4pm
March 19, 2027, Friday	Election results reported to GVR Corporate Secretary • At least two business days prior to Annual Meeting (CPM) • Corporate Secretary reports election results to Board President and CEO, notifies candidates and results are published in eBlast
March 31, 2027, Wednesday	Annual Meeting of the Corporation • Within 90 days of year end (Bylaws) • Special Meeting after Annual Meeting to Elect Board Officers



Green Valley Recreation, Inc.
Board Affairs Committee
Candidate Informational Session

Prepared By: Nanci Moyo, Board Admin.

Meeting Date: October 13, 202

Presented By: Steve Reynolds, Chair

Originating Committee / Department:

Board Affairs Committee (BAC)

Action Requested:

Discuss the format of the Candidate Informational Session for those interested in the Board or Committee positions.

Strategic Plan:

GOAL 5: Provide sound, effective governance and leadership for the corporation

Background Justification:

Each year a Candidate Informational Session is held for members interested in running for the Board of Directors. BAC to discuss the format and who should provide information.

Topics or ideas for the Informational Session:

- a) Purpose of Informational Session
- b) Roles of Board of Directors ((Per Bylaw and CPM)
- c) Knowledge Needed as a Director
- d) Learning Curve, Challenges
- e) Election Process
- f) Roles of Committees – Committee vs. Board
- g) Questions and Answers

Attachments:

- 1) Board Position Description
- 2) Bylaw and CPM Description
- 3) Committee Recruitment Flyer

POSITION DESCRIPTION GREEN VALLEY RECREATION BOARD OF DIRECTORS

JOB TITLE: Director

POSITION SUMMARY: The Director is elected to the Board position by the GVR members and serves a 3-year term. The Board's main functions are the development of policies that encompass the values, mission and vision of the organization and to plan for the organization's future.

BOARD DIRECTOR'S RESPONSIBILITIES:

- Become familiar with the Bylaws and the Corporate Policy Manual (CPM) of GVR.
- Evaluate policies and progress toward achievement of all established goals.
- Work to ensure that the financial integrity of the organization is maintained at all times.
- Review the CEO's performance, annually, and when needed, select an CEO.
- Read all information provided by Board and Staff, including the monthly financial statement.
- Ensure that a communication link with the GVR members is maintained and continually evaluated.
- Support the majority opinion taken by the Board on any and all issues.
- Refer all day-to-day operational questions &/or member requests to the CEO.

COMMITMENT:

- Serves a three (3) year elected term
- Attends monthly Board meetings. The annual calendar generally excludes meetings in the month of December.
- If asked by the President, serve as a Chairperson of a Board Committee.
- Serve as an Officer of the Board if nominated and elected by the Board.
- Serve each year on a committee of the Board
- Visits the Administrative Office on a timely basis to pick up material from their file.

BYLAWS for BOARD DIRECTORS

ARTICLE IV— BOARD OF DIRECTORS

Section 1: Number of Directors

The affairs of GVR shall be governed by a Board of Directors consisting of nine (9) voting members who shall be elected from the members of The Corporation who have voting rights as defined in Article II - Section 6.

Section 2: Regular Meetings

Regular meetings of the Board shall be held at least quarterly on a schedule determined by the Board.

Section 3: Special Meetings

Special meetings of the Board may be called by the President or the Vice President or shall be called by the President or Vice President when requested by any two (2) Directors. Two (2) days' written notice shall be given to each Director of any special meeting.

Section 4: Quorum to Conduct Business

The presence, in person, by video conference, or by telephone conference, of a majority of the directors in office shall constitute a quorum for the transaction of business at a meeting. Except as otherwise specified in these Bylaws, the vote of a majority of directors present at any meeting at which a quorum is present shall be the act of the Board of Directors.

Section 5: Open Meetings

All meetings of the Board at which official business of The Corporation is transacted, with the exception of meetings limited to personnel and/or legal matters, shall be open to all members of The Corporation. The time and place of all such meetings shall be made available to the membership of The Corporation.

Section 6: Indemnification

The Corporation shall indemnify and hold harmless the Officers, Directors, employees, and agents of The Corporation to the extent permitted by Arizona law.

Section 7: Employment

Nothing contained in these Bylaws shall be construed to prohibit the employment of any member of The Corporation except that Directors or members of their immediate families are prohibited from such employment.

Section 8: Compensation

Directors shall not receive compensation for their services but may be reimbursed by The Corporation for authorized expenses and disbursements made on behalf of The Corporation.

ARTICLE V — ELECTION OF DIRECTORS

Section 1: Term of Office

- A. The term of office of a Director elected by the membership shall be for three (3) years. Each year the term of office of three (3) Directors shall expire and three (3) Directors shall be elected for a term of three (3) years to succeed those Directors whose terms expire. No Director may serve more than two (2) consecutive terms including time served as an appointed Director. A former Director may be re-elected after three (3) or more years' absence from the Board.

Section 2: Nominating Process

- A. Any regular member of The Corporation, in good standing, may submit a Candidate Application by the deadline. The slate of candidates shall be posted and be available to all regular members at least ninety (90) days prior to the Annual Meeting.
- B. Following the Candidate Application deadline, any regular member of The Corporation may file a nomination petition containing the name of any regular member who agrees to be a candidate, and the signatures of at least two hundred (200) of the regular members in good standing. See the Corporate Policy Manual for instructions on filing. The petition process shall be completed

not less than sixty (60) days before the Annual Meeting. The names of these candidates shall be added to the slate of candidates previously posted.

Section 3: Election of Directors

The Board of Directors shall establish specific election procedures, include those procedures in the Corporate Policy Manual, and communicate the voting procedures to all members who have the right to vote. The election of Directors shall be conducted pursuant to Article XI herein. Cumulative voting shall not apply in the election of Directors.

ARTICLE VI — POWERS, DUTIES AND RESPONSIBILITIES OF THE BOARD OF DIRECTORS

Section 1: Powers and Duties

The Board of Directors shall have power:

- A. To call special meetings of The Corporation whenever it deems necessary or upon written request of one-tenth of the voting membership as provided in Article IX, Section 2.
- B. To take the following actions with the approval of a majority of directors in office:
 - 1. Appoint and remove, at its pleasure, all officers, agents and the Chief Executive Officer and prescribe their duties, fix their compensation and require of them such security of fidelity bond as may be deemed expedient;
 - 2. Establish initial fees, dues, and assessments and collect same; and
 - 3. Adopt annual operating and capital budgets which shall include a contribution to financial reserves consistent with Board policy.
- C. To adopt and publish rules and regulations governing the use of the properties and facilities owned by The Corporation and the personal conduct of all persons thereon.
- D. To exercise for The Corporation all powers, duties and authority vested in, or delegated to, The Corporation except those reserved to the members.

E. In the event that any member of the Board of Directors of The Corporation shall be absent from three (3) regularly scheduled meetings of the Board of Directors in any one-year period, the Board may, by action taken at the meeting during which a third absence occurs, declare the office of said absent Director to be vacant.

F. Any vacancy in the office of a Director shall, if possible, be filled by the unsuccessful candidate of the most recent Directors' election, who, of those willing to fill the vacancy, received the greatest number of votes. If none of said unsuccessful candidates is willing and able to serve, the remaining Directors by affirmative vote of a majority of the Board, shall elect a successor, who shall serve for the unexpired term of the vacant office.

CORPORATE POLICY MANUAL

SECTION 1 – GOVERNANCE

2.1.1 Powers and Responsibilities

- A. The Board shall be the governing Board of GVR, establishing policies and monitoring compliance with those policies. The governing Board year begins at the close of the Annual Meeting and continues until the close of the subsequent Annual Meeting.
- B. The Board shall participate in developing, tracking, and maintaining a strategic plan to assist GVR in shaping its future. The Strategic Plan and accompanying annual Work Plan shall help drive a 5-Year Capital Plan for GVR. Towards that end, the following policies are an integral part of the plan:
 - 1. Annual Strategic Plan Review – Each year the Board shall review and approve an annual Work Plan consistent with the Strategic Plan.
 - 2. Integration with Programs and Services – The Strategic Plan, the annual Work Plan, and the 5-Year Capital Plan shall be provided to Board Committees, and GVR staff to facilitate and assist with, and support action items which pursue the fulfillment of plan objectives.
 - 3. Integration with the Budget Process – The objectives contained in the Strategic Plan and the 5-Year Capital Plan shall provide the primary basis upon which annual budget recommendations are made.
 - 4. Progress Updates to the Board – The 5-Year Capital Plan shall be a standing element report of Board and Board Committee meetings. Written status papers will be provided to the Board prior to the Board Orientation.

- C. The Board is responsible for governing in a manner that emphasizes strategic leadership rather than administrative detail. It is to be proactive in its decision making and maintain a clear delineation between staff and Board roles. In this spirit, the Board will:
1. Review the responsibilities, powers, and duties of the Board annually at the Orientation after the Annual Meeting.
 2. Review and approve an annual budget and ensure proper financial controls are in place.
 3. Attend orientations, retreats, trainings, and conferences, etc. for continuing education for the role and responsibility of the position.
 4. Appoint a CEO and evaluate the CEO's performance on at least an annual basis. The CEO is the Board's only employee and the CEO is responsible for the staff.
 5. Seek CEO recommendations, suggestions, and proposals on matters that come before the Board.
 6. Focus on the intended long-term goals of the organization, not on the administrative or programmatic means of attaining these goals. The Board's connection to the operation of the organization is through the CEO, and all operational and departmental questions and issues shall be directed to the CEO.
 7. Establish policies which address:
 - a. The products/services (needs vs costs vs member benefits)
 - b. Ethical and other boundaries for which the CEO shall be held accountable
 - c. Board roles and responsibilities
 - d. Board/CEO relationship
 8. Value and honor differences and encourage diversity in viewpoints.
 9. Adhere to practices of good governance; discipline itself as to attendance and meeting preparation; and support all policies approved by the Board. Individual Directors shall not undermine Board decisions.
 10. Provide open and effective governance, represent the best interests of The Corporation and membership, and be accountable to the membership by competently, conscientiously and effectively executing its governing obligations.

SECTION 3- MEETINGS

2.3.1 Board Meetings

- D. Board meetings, excluding Executive Sessions, are open to the general membership and shall be announced in all available GVR electronic and print media.

- E. A Board meeting occurs when a quorum, majority of Directors, convenes to consider or transact business.
- F. The Presiding Officer (President) shall preside at meetings of the Board. The Vice President shall preside at meetings in the absence of the President. In the absence of both the Secretary shall preside.
- G. Types of Meetings:
 - 11. Regular Meetings are the voting sessions when the Board takes official action. There must be a quorum of Directors at the meeting for action to take place. If loss of quorum occurs the meeting will recess until a quorum is established or postponed to another date. The Regular Meeting shall be held at least quarterly and generally on the fourth Wednesday of the month unless agreed upon otherwise.
 - 12. Work Sessions are not for taking action, but are for the Board to hear presentations, discuss matters, and listen to pertinent topics. Work Sessions do not require a quorum since official action is not taken. If a Director leaves during the meeting the Work Session may continue. The Work Session shall be held generally on the third Wednesday of the month unless agreed upon otherwise.
 - 13. Special Meetings may be called by the President, Vice President, or at the request of any two (2) Directors, due to special circumstances. Directors will be given two (2) days written (email) notification of any Special Meeting, followed by an agenda with the topic(s) once the meeting is set.
 - 14. Executive Sessions will be closed to handle legal or personnel issues. Directors shall not disclose the information discussed in an Executive Session, but the Board as a whole may vote to make certain items public.
 - 15. A tentative annual meeting schedule shall be approved by the Board at its first Regular Meeting following the Annual Meeting. Any changes in meeting dates may change in consultation between the CEO and the President.
- H. Meetings shall be conducted under the latest edition of Robert's Rules of Order, Newly Revised, unless otherwise determined by the Board.
- I. Directors vote to approve the agenda at the Board meeting. The agenda may be amended by a majority vote of Directors present. If during the approval section of the agenda a majority of Directors support removal or addition of any item(s) it will be changed.
- J. A Regular Meeting agenda will include:
 - 16. Consent Agenda - items of routine business that generally require no discussion by the Board or independent action. This is presented as one agenda item. Any Director may remove an item from the Consent Agenda and place it

- under Action Items before motion of the Consent Agenda.
17. Action Items – legal decisions, official positions of GVR, approve policy, and give direction.
 18. Committee Reports – presented by each Committee Chair.
- K. Board meetings shall not be adjourned until all agenda items have been considered, except by a majority affirmative vote of the Directors in attendance.

2.3.2 Conduct for Board Meeting

- A. The Board will use the following protocol during Board meetings:
1. Directors should be recognized by the President to speak or make motions.
 2. Regular Meetings are for decision making, action, and votes. A Director introducing a topic may speak for no more than ten (10) minutes regarding the topic. Comments from Directors should be for no more than three (3) minutes. The Presiding Officer shall actively facilitate and guide discussions to remain on topic. The Board shall avoid creating side topics and/or asking unexpected questions of staff and each other at meetings.
 3. To vote on a subject, a formal motion must be made and seconded. All motions and amendments should be in writing, when possible.
 4. Votes will be taken by a show of hands or a roll-call vote. When a question is put forth by the Presiding Officer, every Director present shall vote for or against the question before the Board unless the Director provides an explanation for abstaining. Upon request of a Director a roll call vote will be taken.
- B. The President may debate, make motions and vote. All officers are Directors and therefore are subject to the same voting requirements described in A.4.
- C. GVR Members shall be permitted to address the Presiding Officer to provide input, subject to the following protocols:
1. Member comments shall be addressed to the Presiding Officer and shall not address the actions of one or more individual Directors.
 2. No member may speak until recognized by the Presiding Officer. No member may interrupt another member while he/she is speaking.
 3. Members shall act in a courteous and civil manner. Any person making disruptive or threatening remarks or actions during a meeting may be barred by the Presiding Officer from further attendance at that meeting unless permission is granted by a majority vote of the Directors present.
 4. A member must identify himself/herself by name and

- provide his/her GVR number or GVR property address prior to addressing the Presiding Officer.
5. Members are encouraged to provide written comments in addition to verbal remarks.
 6. Members may speak to action items being considered at each Regular or Special Meeting after all Directors have had an opportunity to speak to the issue and for no more than two (2) minutes, unless additional time is allotted by the Presiding Officer.
 7. Members may speak for no more than two (2) minutes on any GVR-related issue prior to adjournment of each Regular or Special Meeting, unless additional time is allotted by the Presiding Officer. This is an opportunity for members to provide comments but not an opportunity for members to engage in questions and answers with Directors or staff. If members have questions for the Board, they are encouraged to submit their questions in writing, preferably through the Board email at Board@gvrec.org.
 8. The Presiding Officer shall determine in his/her sole discretion that a member's conduct violates any rules of proper protocol for receiving member comments at Board meetings, the Presiding Officer may require the member to leave the meeting or move to recess or adjourn the meeting.

Committees

Board Affairs Committee

Fiscal Affairs Committee

Investments Committee

Audit Committee

GVR BOARD COMMITTEES



Photos courtesy of the GVR Photography Club



Applications for committee membership are available on the GVR website under the GOVERNANCE tab - choose Committees.

Want to chat?

Find a Committee Chair or committee member under the Governance tab on the GVR website.

Thank you for your interest in joining a GVR Board committee.

GVREC.org



Come to a committee meeting.

Meeting times and locations are available on the GVR website calendar.

GVREC.org



Join a committee and shape the future of GVR.

Consider running for the GVR Board of Directors or joining a Board committee.

GVREC.org
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GVR is looking for people who are interested...

... in getting more involved in the every day functioning of this amazing organization.

Board Affairs Committee

The Board Affairs Committee (BAC) is a Standing Committee whose duties include:

- Policy: Making recommendations to the Board of Directors for the governing documents of the corporation including the Bylaws and Corporate Policy Manual (CPM).
- Election: Submitting a slate of candidates for the Board of Directors to the membership and organizing candidate forums and other messaging so members can get to know the candidates.

The committee works with an independent organization to conduct and oversee elections.



Fiscal Affairs Committee

The role of the Fiscal Affairs Committee (FAC) is to help the Board and membership understand GVR's financial situation; to review and assist in presenting the annual budget; and to recommend annual dues and fees.

Additionally, the committee is tasked with:

- Monitoring progress toward achieving the financial objectives of GVR.
- Reviewing financial statements and recommending their acceptance to the Board.
- Recommending fiscal policies for Board adoption and monitoring adherence.
- Recommending financing methods for major projects if appropriate.
- Review, discuss and prioritize proposed capital projects, employing overall value to GVR members as the primary criterion.

The FAC meets monthly, as needed, with one or two extra at budget time, and is looking for members with an understanding of budgeting, cash management, and financial documents.



Investments Committee

The Investments Committee is responsible for the Investment Policy Statement. An understanding of the short- or long-term goals and risk tolerance for each account is essential. We receive and review monthly statements from our Investment Advisors.

A strong knowledge and understanding of investment markets is needed, and a professional investment background is beneficial but not required. Meetings are quarterly.

Audit Committee

The Audit Committee will review any disputes or issues that may arise between GVR and the auditing firm during the audit. The Audit Committee is not involved in the Corporation's daily accounting functions.

It is helpful if members of the committee have some financial background. Meetings usually occur two to three times a year.



Green Valley Recreation, Inc.
Board Affairs Committee

Corporate Policy Change to Part 3 Committees

Prepared By: Nellie Johnson

Meeting Date: October 13, 2026

Presented By: Nellie Johnson

Originating Committee / Department:

Board Affairs Committee (BAC)

Action Requested:

Recommend change to Committee practices related to member comments

Strategic Plan:

GOAL 5: Provide sound, effective governance and leadership for the corporation

Background Justification:

During the past three years, the Board Affairs Committee has recommended several improvements to the committee structure, and the Board has adopted a number of those recommendations. The changes primarily addressed committee size, continuity of membership, required year-end reports, and committee work plans designed to promote continuity among committees. Most recently, the Bylaws were amended to eliminate the committee chairs' authority to appoint committee members. The CPM was modified and now, the Board approves the committee members.

At this time, I recommend that the Committee recommend the Board adopt the following two additional changes to the committee process.

1. **Timing of Member Input.** The Corporate Policy Manual (CPM) does not require committee chairs to follow Robert's Rules of Order. Consequently, committees lack a uniform procedure for receiving member input before acting on an agenda item. The CPM should require each committee chair to provide members with a reasonable opportunity to comment before the committee votes on any action item. This requirement will ensure that members may state their concerns before final action is taken. Each committee agenda should also provide an opportunity for members to raise matters of general concern at the end of the meeting. This practice is common at both the Board and Committee level.
2. **Board Member Comments at Committee Meetings.** Board members should be permitted to comment on any item listed on a committee agenda and should be subject to the same comment procedures that apply to all other members. The CPM should expressly establish this requirement to ensure consistent procedures across all committees and uniform treatment of all members.

Fiscal Impact: None
Committee Options: 1) Approve proposed changes to the CPM 2) Amend and approve proposed changes to the CPM 3) Do not make any changes to the CPM
Staff Recommendation: Option 3
Recommended Motion: Based on staff recommendation – no motion is necessary.
Attachment: 1) Part 3 Committee with red lettering for the change

PART 3: COMMITTEES

SECTION 1 – GENERAL

3.1.1 Committees of The Board of Directors

- A. Standing and Special/Ad Hoc Committee Chairpersons must be Directors. Chairpersons shall be nominated by the President, subject to approval of the Board. Each Committee will have a staff liaison selected by the CEO.
- B. Each Director shall have the opportunity to, and be encouraged to, serve on at least one Committee, and not more than two (2). The Board President is ex officio to all Committees, except for Audit Committee. Following the Annual Meeting, Directors shall inform the President of their committee preference(s) and/or willingness to be a committee chair.
- C. Board standing Committee Chairpersons shall remain active until the appointment of new Committee Chairpersons.
- D. Members are encouraged to apply for committee positions and if possible, serve for multiple years. It is recommended that chairs seek to have at least 1/3 new members each year and limit committee participation to no more than six (6) consecutive years.
- E. The Board will establish the responsibilities of the Committees as an advisory role to the Board for policy recommendations. Committees do not have authority to create policy, contract for services, expend or commit funds, or contact Board-appointed contractors such as, but not limited to, attorneys.
- F. Standing committees are suggested to be a minimum of five (5) members including the Chairperson and one other Director, and a suggested maximum of nine (9) members.
- G. Committee members shall be GVR members in good standing and must submit an application for a Committee appointment. The President, Chairperson, and CEO will review applications and present the slate to the Board for approval at the Special Meeting in April. Staff, as liaisons to the Committees, will be selected by the CEO. Vacancies on the Committee during the year may be filled by the Chairperson after consulting with the President and CEO, and approved by the Board.
- H. Neither a Committee Chairperson, nor a committee may direct staff. Responsibilities of Committee Chairpersons,

along with Committee members and staff liaison, are to identify goals in conjunction with the Strategic Plan; provide Committee action plans to the Board for approval; provide, at least, quarterly updates to the Board; and at year-end identify accomplishments of the Committee and continuing tasks for the next year.

- I. The President may establish Special or Ad Hoc Committees comprised of members/assigned members in good standing, Directors and administrative staff as assigned by the CEO.
- J. Committees are not required to follow Robert's Rules of Order **except to allow member comments to be taken before a final vote is taken on an amendment or motion.**
- K. Meetings are on a set schedule by staff and shall be conducted as needed, but not less than quarterly.
- L. Directors may attend any Committee meeting, whether open or closed **and be allowed to provide comments before a final vote is taken on an amendment or motion.**
- M. All materials for the Committee meeting will be available online three (3) business days before the meeting except for closed meeting materials. If the deadline for item consideration is not met, the item will be placed on the next scheduled Committee meeting agenda.
- N. Committee meetings will be open to all members, but may be held in closed session, at the discretion of the Committee or Subcommittee.



Green Valley Recreation, Inc.
Board Affairs Committee

Recruiting Committee Members

Prepared By: Nanci Moyo, Board Admin.

Meeting Date: October 13, 2026

Presented By: Steve Reynolds, Chair

Originating Committee / Department:

Board Affairs Committee (BAC)

Action Requested:

Discuss strategies for recruiting Committee members for the Board Affairs Committee, Fiscal Affairs Committee, Investments Committee, and Audit Committee.

Strategic Plan:

Goal 5 Provide sound, effective governance and leadership for the corporation

Background Justification:

GVR's committees provide an important opportunity for members to become more engaged with the organization, gain a deeper understanding of GVR's mission, vision, governance, and community. Recruiting members to serve on committees can also help cultivate future leaders for GVR. Committee service allows members to develop a broader perspective of the organization, build relationships with fellow members and staff, and gain experience working collaboratively on issues that impact the GVR community.

For members who have an interest in future Board service, committee participation can provide a valuable foundation and an opportunity to determine whether serving as a Board Director is a good fit. Likewise, committee service gives GVR an opportunity to identify members who demonstrate the leadership, collaboration, judgment, and commitment that can contribute to a strong and effective Board.

Committee recruitment should therefore be viewed not only as a means of filling committee vacancies, but also as an important component of GVR's ongoing member engagement and leadership development.

Ideas from September 2026 BAC Meeting on Recruiting Committee Members

- Post online a video sharing what each committee does for GVR; roles and responsibilities
- Start recruitment of committees earlier; utilize eBlast and GVRNow
- Does there need to be an addition to the CPM to add responsibility to the BAC for committee recruitment?
- Add a committee information session to the Board candidate information session
- Hold a Leadership class on GVR governance
- Person to person is the best way to recruit
- Move this topic to the October meeting to give time to review where in the CPM the responsibility for committee recruitment could be put and after speaking with the CEO.

Committee Options: 1) Brainstorm ideas for Committee recruitment.
Staff Recommendation: Option #1
Recommended Motion: N/A
Attachments: N/A